The New Appraisal Subcommittee Website

Home Page

Welcome to the new Appraisal Subcommittee (ASC) website. On the Home page of the new website, you will notice the navigation tabs on the left hand side of the web page. On the Home page, we have provided a series of Quick Links to the ASC member agencies, as well as the FFIEC which is our parent agency. A link to the Appraisal Foundation is also included. There is a link to What's New on the ASC 's website. These Quick Links and What's New appear on additional select pages.

On the lower section of each web page are links to our Frequently Asked Questions (FAQs), as well as a link if you wish to contact ASC staff via email. To receive a daily notification of expired licenses and/or disciplinary actions, you can subscribe using the Email Notifications link located at the bottom of the page.

How To Navigate Our Website

To navigate our website, place the mouse pointer on one of the navigational tabs on the left side. You will notice that most navigational tab have a triangle symbol indicating additional navigational tabs within that main tab.

“Resources For” Tab

The first main navigational **Resources For** tab has the following sub-navigational tabs:

- Real Estate Appraisers
  - Appraisal Foundation
  - AQB Real Property Appraiser Qualification Criteria
  - How Do I Get on the National Registry?
- Consumers
- State Appraiser Regulatory Agencies
- Financial Institutions

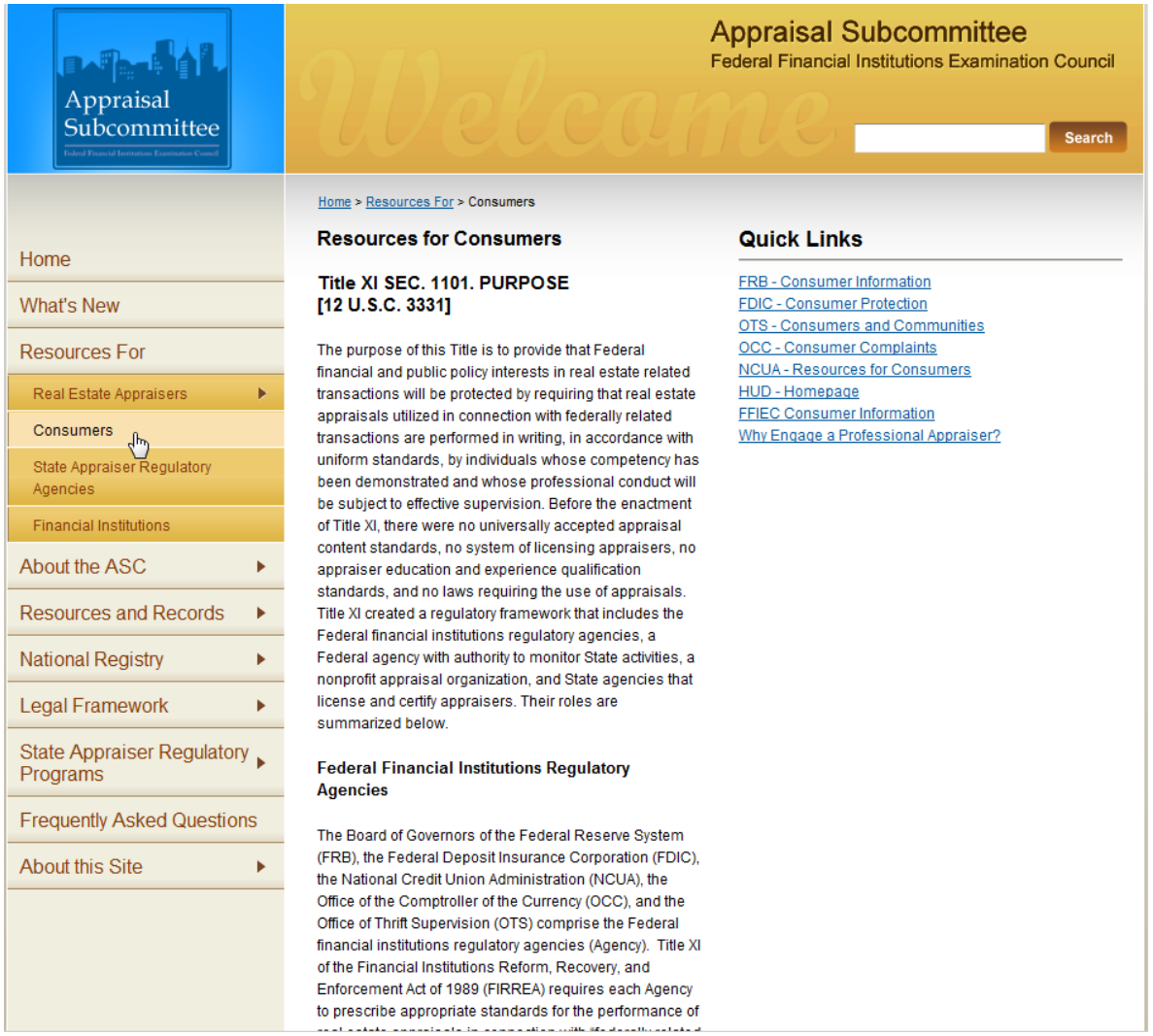
The Real Estate Appraisers navigational tab is mainly for appraisers, or those wishing to become appraisers.

The Appraisal Foundation sub-tab has a link to the Appraisal Foundation website, as well as links to its Boards, USPAP and the AQB Criteria.

The AQB Real Property Appraiser Qualification Criteria tab describes the AQB Criteria.

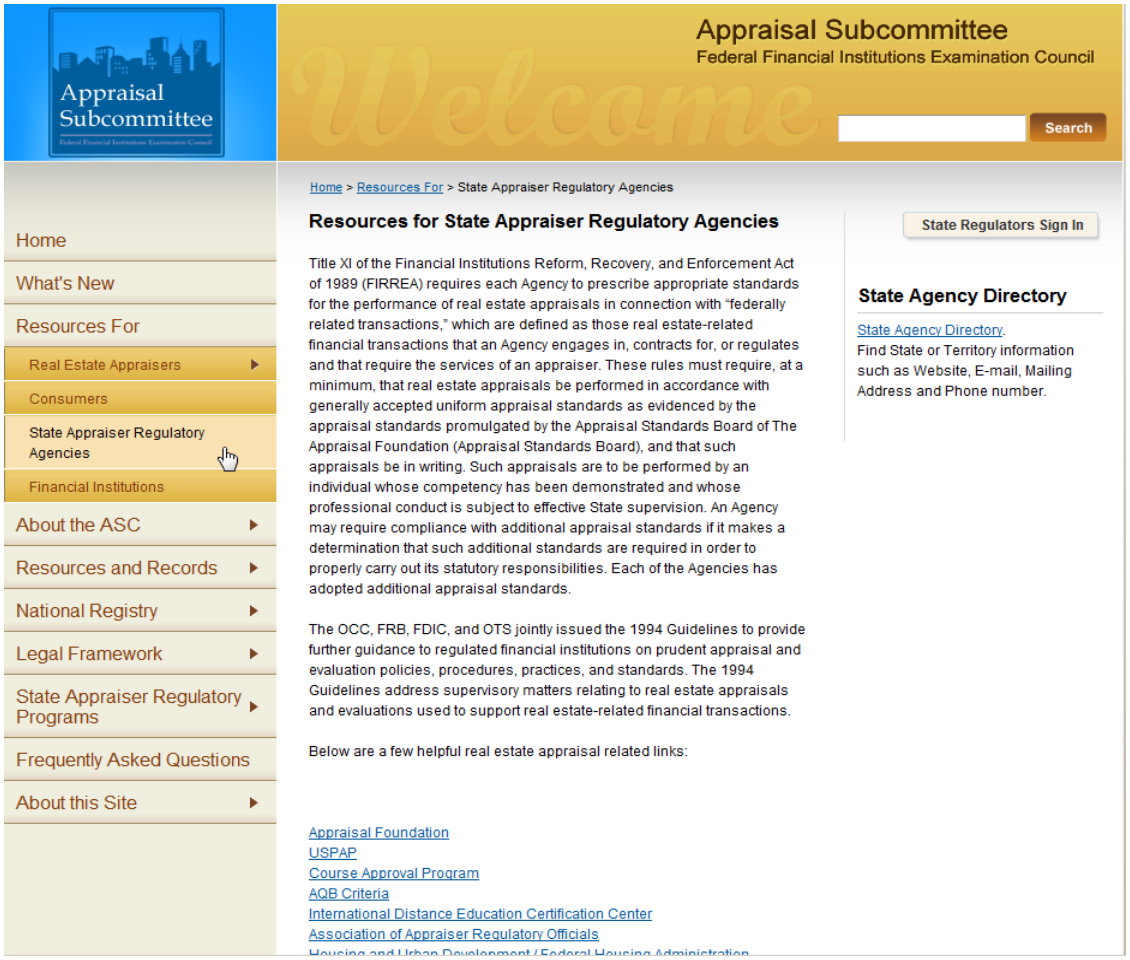
The How Do I Get on the National Registry? sub-tab gives information on how to be listed on the National Registry.

“Consumers” Tab



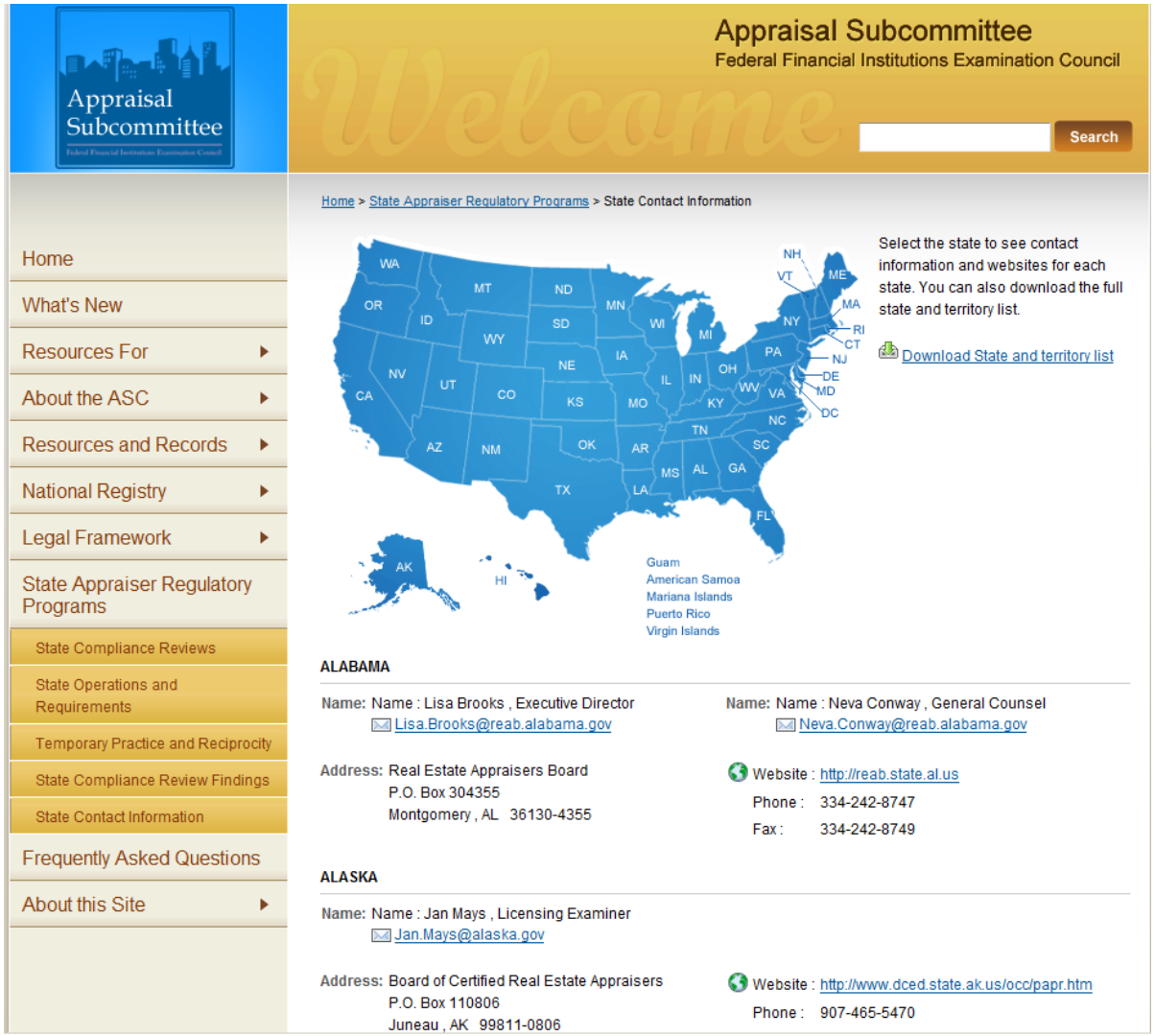
The Consumers navigation tab has general information on real estate appraisals. There is also a set of Quick links on the right side for the Consumer Information sections on the ASC member agency websites as well as the FFIEC. There is also a link to a document on the Appraisal Foundation website entitled “Why Engage A Professional Appraiser?”.

“State Appraiser Regulatory Agencies” Tab



When you select the State Appraiser Regulatory Agencies navigational tab, this will take you to the Resources for State Appraiser Regulatory Agencies page. In the upper right section of the page is a link for State Regulators to sign in to gain access to secured sections of the website. Only State Regulators who have been issued a user-id and password can sign in. Below that is a State Agency Directory link for contact information for the State Regulatory Agencies. This includes contact information, phone and fax numbers, email addresses, and links to the State websites.

State Agency Directory



Using the map, you can click on the State you are interested in or scroll down the list located below the map to choose the State.

“About the ASC” Tab

The next main navigational tab has the following sub-navigational tabs:

➢Annual Reports – This sub-tab has a drop-down box to select an Annual Report in pdf format.

➢Board Members – This sub-tab lists the current members of the ASC.

➢Staff – This sub-tab lists the current ASC staff, their duties, phone number, and email address.

➢Meetings and Events – This sub-tab lists information on ASC monthly meetings, Appraisal Foundation meetings and AARO Conferences. Any date listed in blue indicates that there is a meeting on that date. If you click the date, it will list the meeting information.

➢ASC History – This sub-tab gives a general history of the ASC’s inception.

➢Frequently Asked Questions – This sub-tab includes information on the National Registry, FHA Roster, and other appraiser information. If you click on a question, it will bring you directly to that question. Alternatively, you can scroll down the list to view all questions.

➢What's New – This sub-tab will show any recent press releases and upcoming meetings.

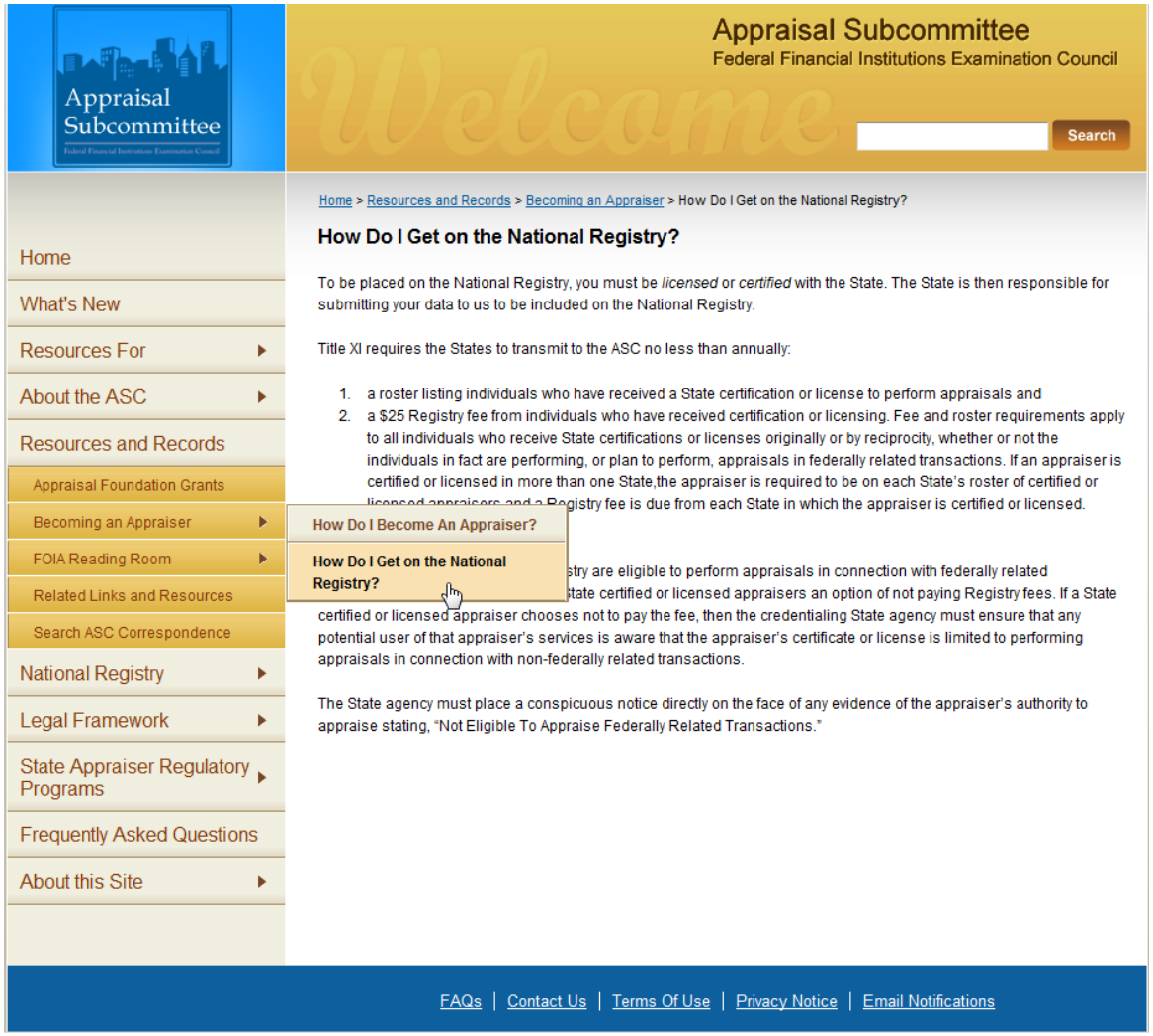
➢Contact ASC–This sub-tab allows you to contact ASC Staff via email.

“Resources and Records” Tab

The next main navigational tab has the following sub-navigational tabs:

•Appraisal Foundation Grants – This sub-tab gives general information on the grant-award process for the Appraisal Foundation.

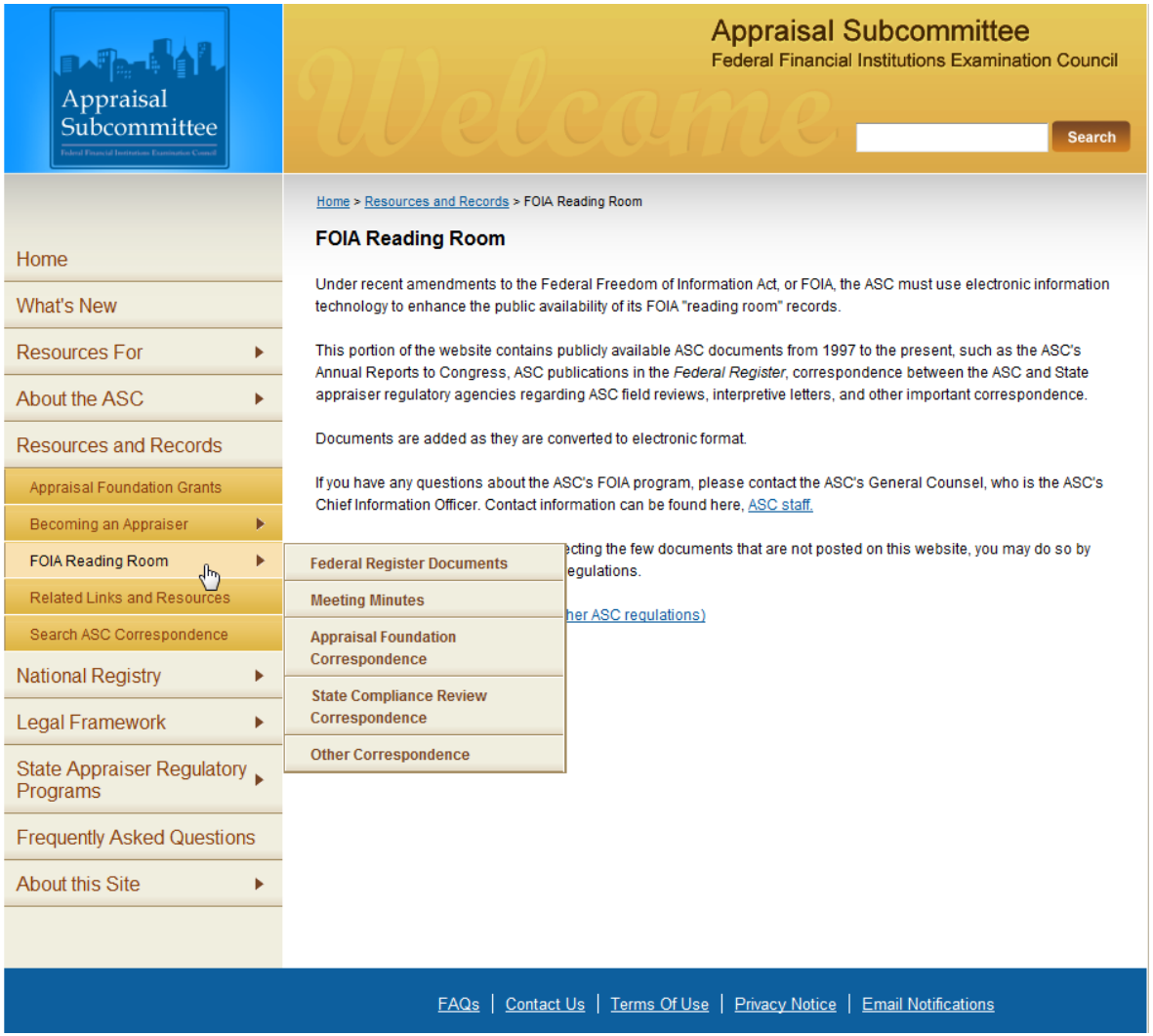
“Becoming an Appraiser” Sub-Tabs



➢Becoming an Appraiser – The sub-tabs listed below have information on the how to become an appraiser and how an appraiser is listed on the National Registry.

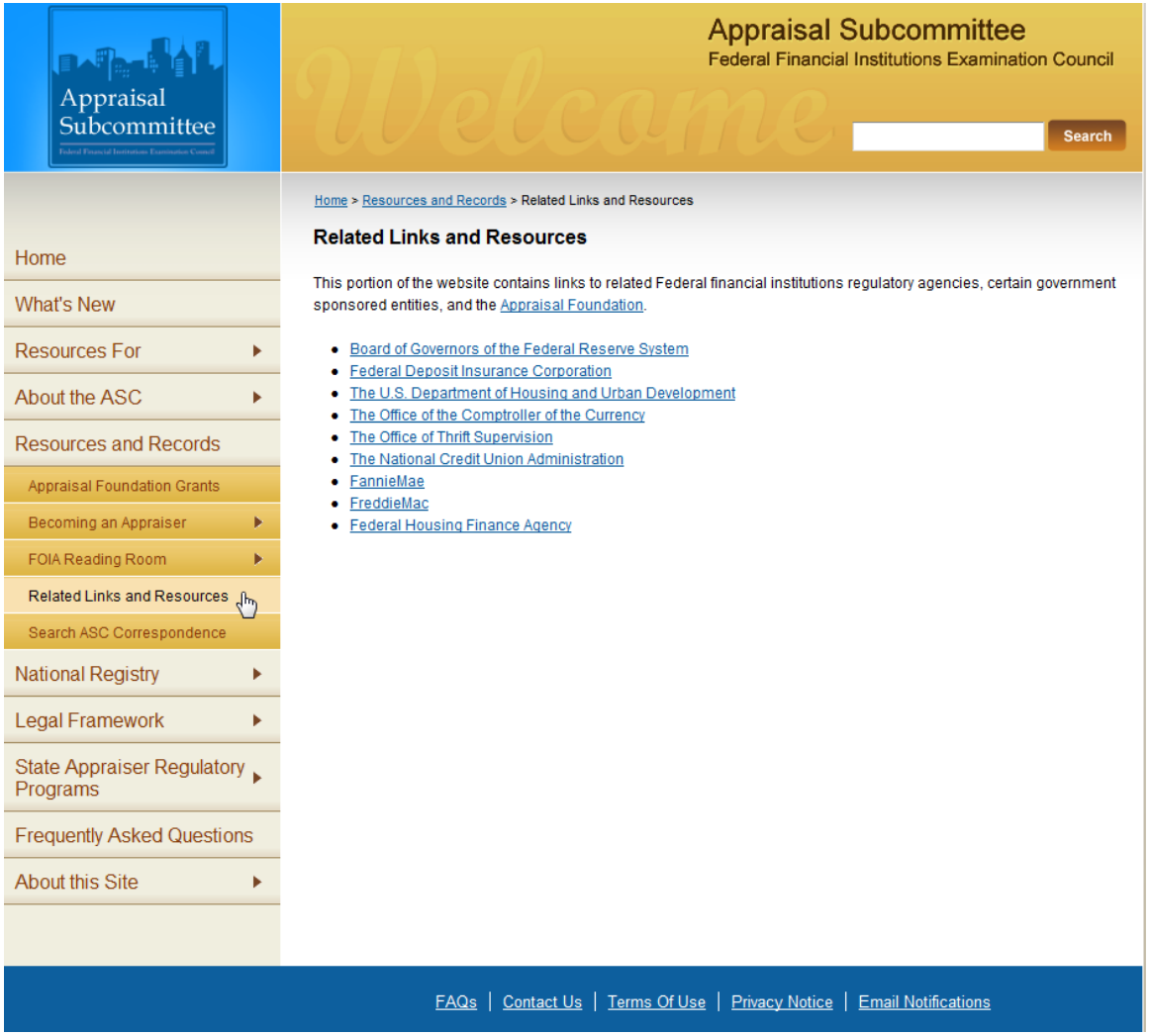
- How Do I Become An Appraiser?
- How Do I Get on the National Registry?

“FOIA Reading Room” Sub-Tabs



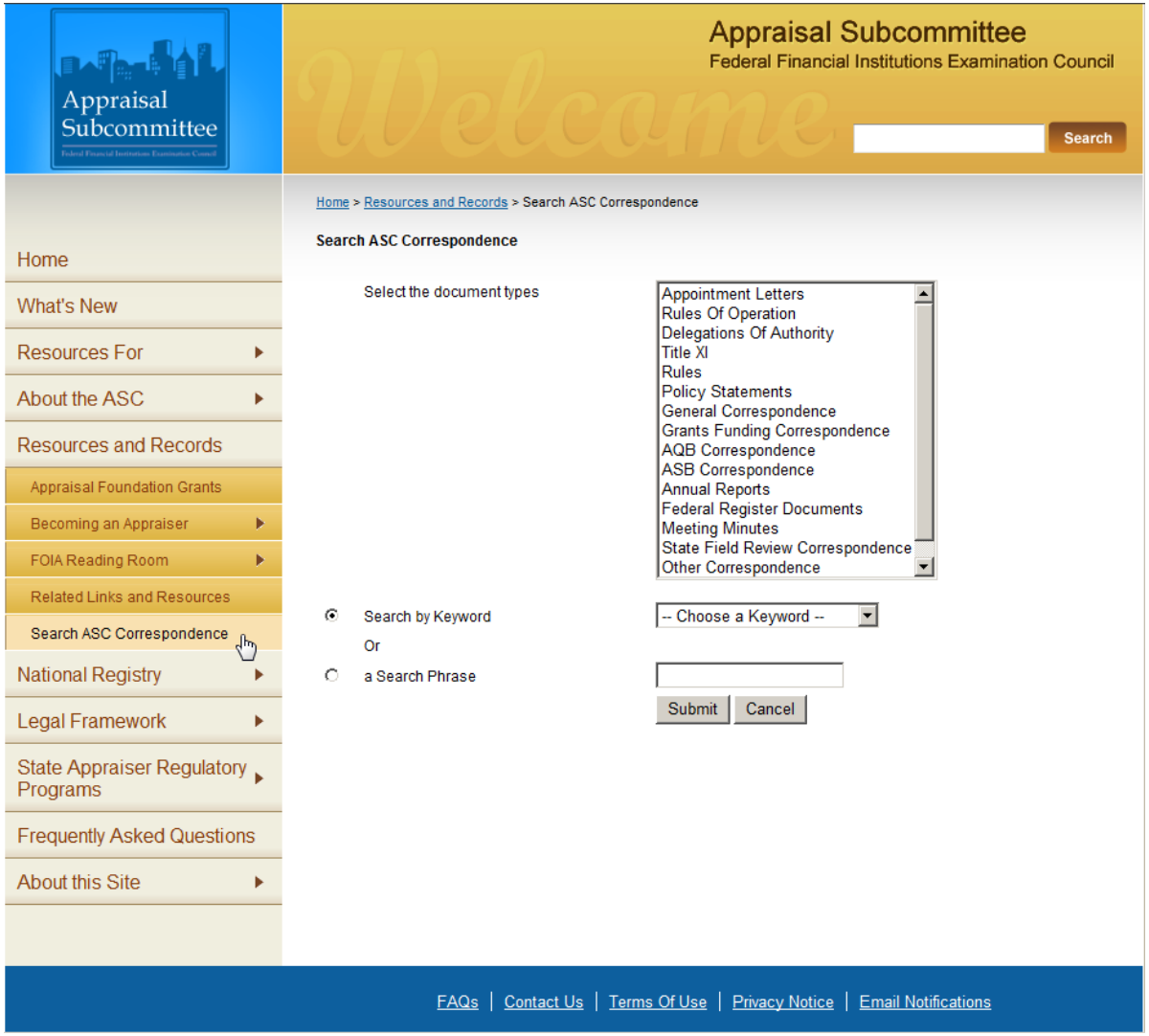
- FOIA Reading Room
  - Federal Register Documents- This sub-tab shows any documents that the ASC has published in the Federal Register.
  - Meeting Minutes – This sub-tab has a drop-down box to select the public minutes for ASC meetings from October 1998 to present.
  - Appraisal Foundation Correspondence – This sub-tab has pdf documents of ASC correspondence with the Appraisal Foundation.
  - State Compliance Review Correspondence – This sub-tab has pdf documents of ASC correspondence with the States regarding our Compliance Review Findings. You can search either by State, or by drop-down list of keywords, or by entering a search phrase.
  - Other Correspondence –This sub-tab is any general correspondence between the ASC and the public at large or appraisal trade organizations. It also lists correspondence with States that does not pertain to Compliance Review Findings.

“Related Links and Resources” Sub-Tab



➢Related Links and Resources – This sub-tab has links to the ASC member agencies as well as other related websites.

“Search ASC Correspondence” Sub-Tab



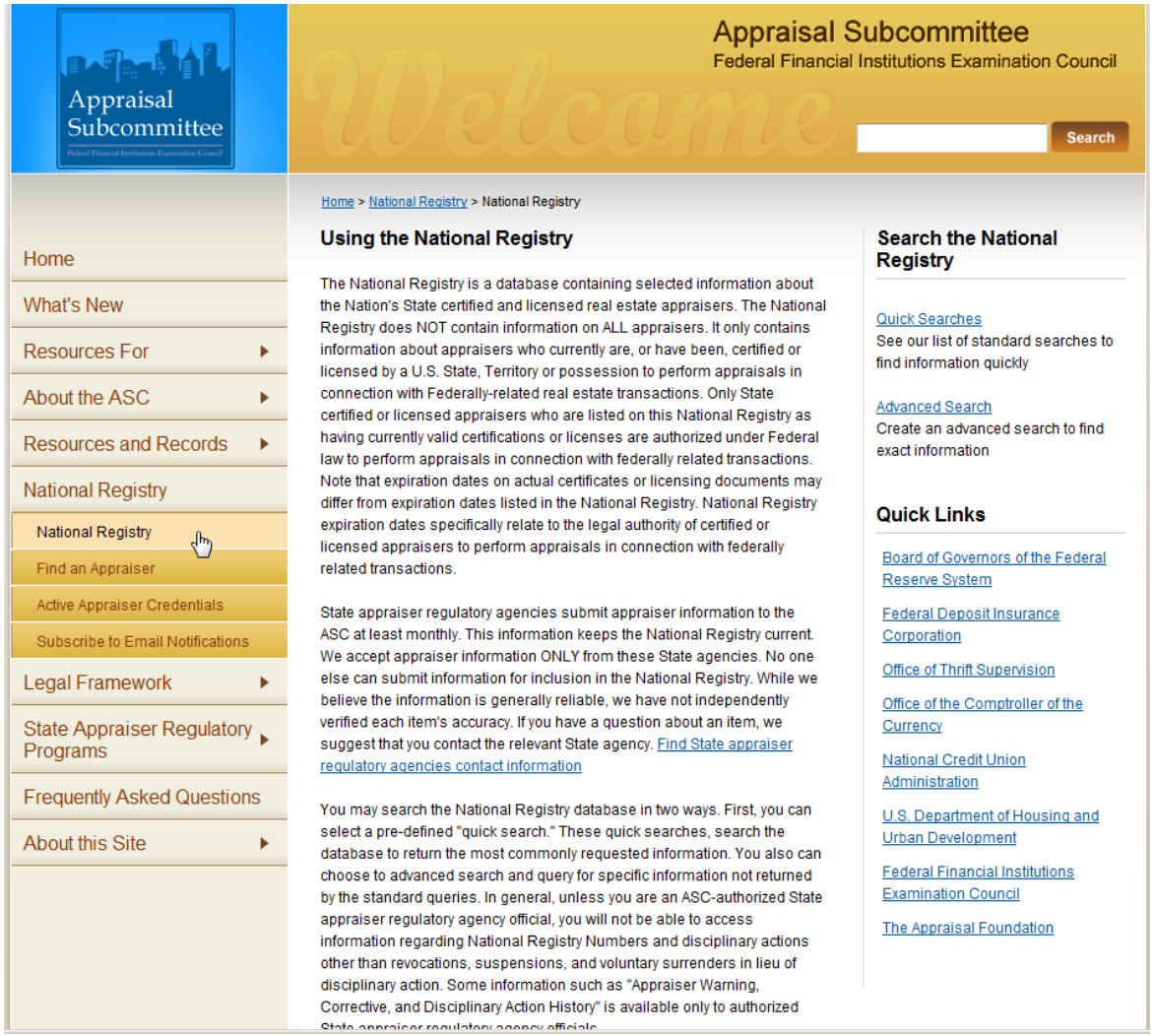
➢Search ASC Correspondence - This sub-tab has a drop-down box where you can select the correspondence by document type.

“National Registry” Tab

The next main navigational tab has the following sub-navigational tabs:

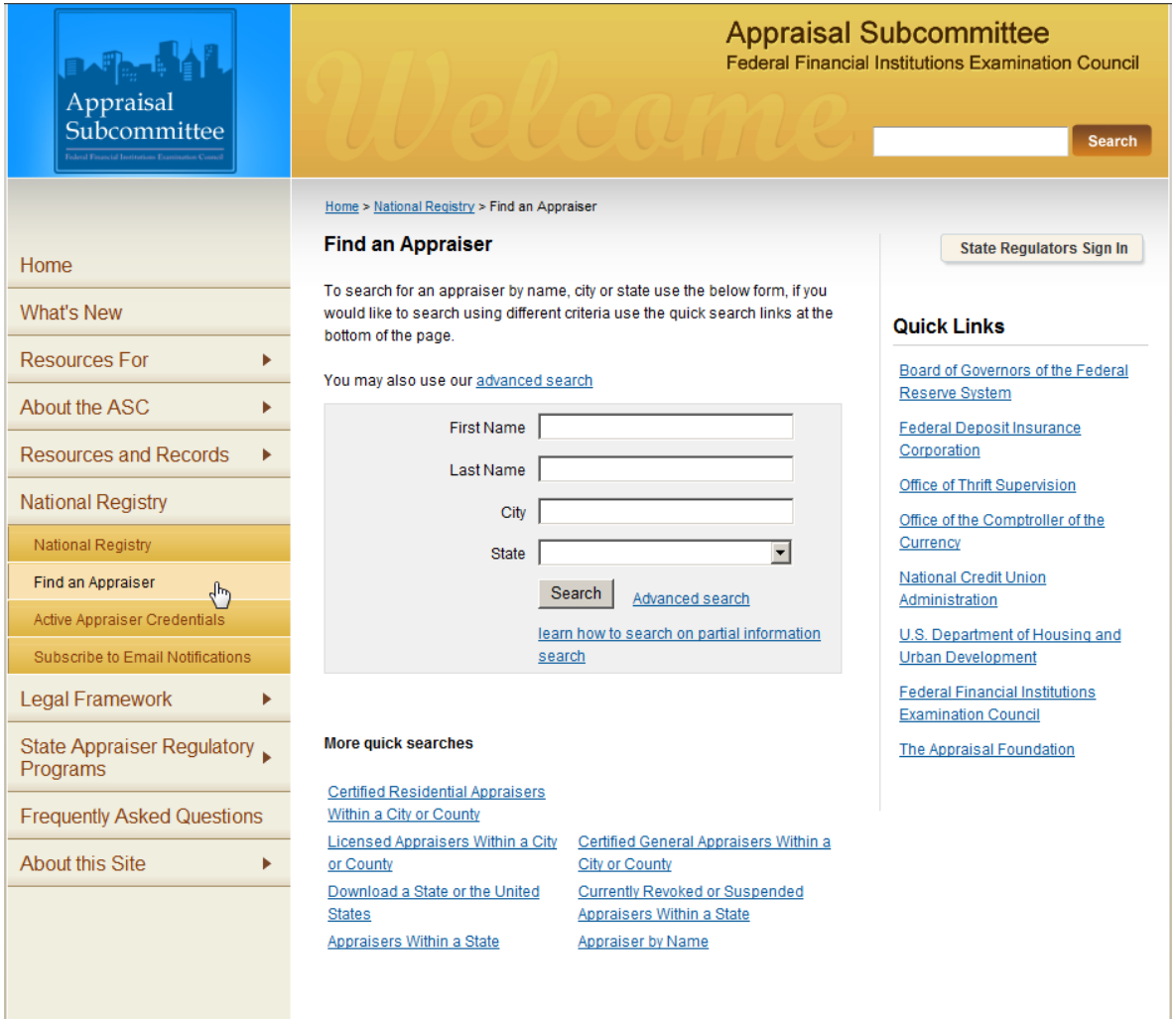
- National Registry
- Find an Appraiser
- Active Appraiser Credentials
- Subscribe to Email Notifications

“National Registry” Sub-Tab



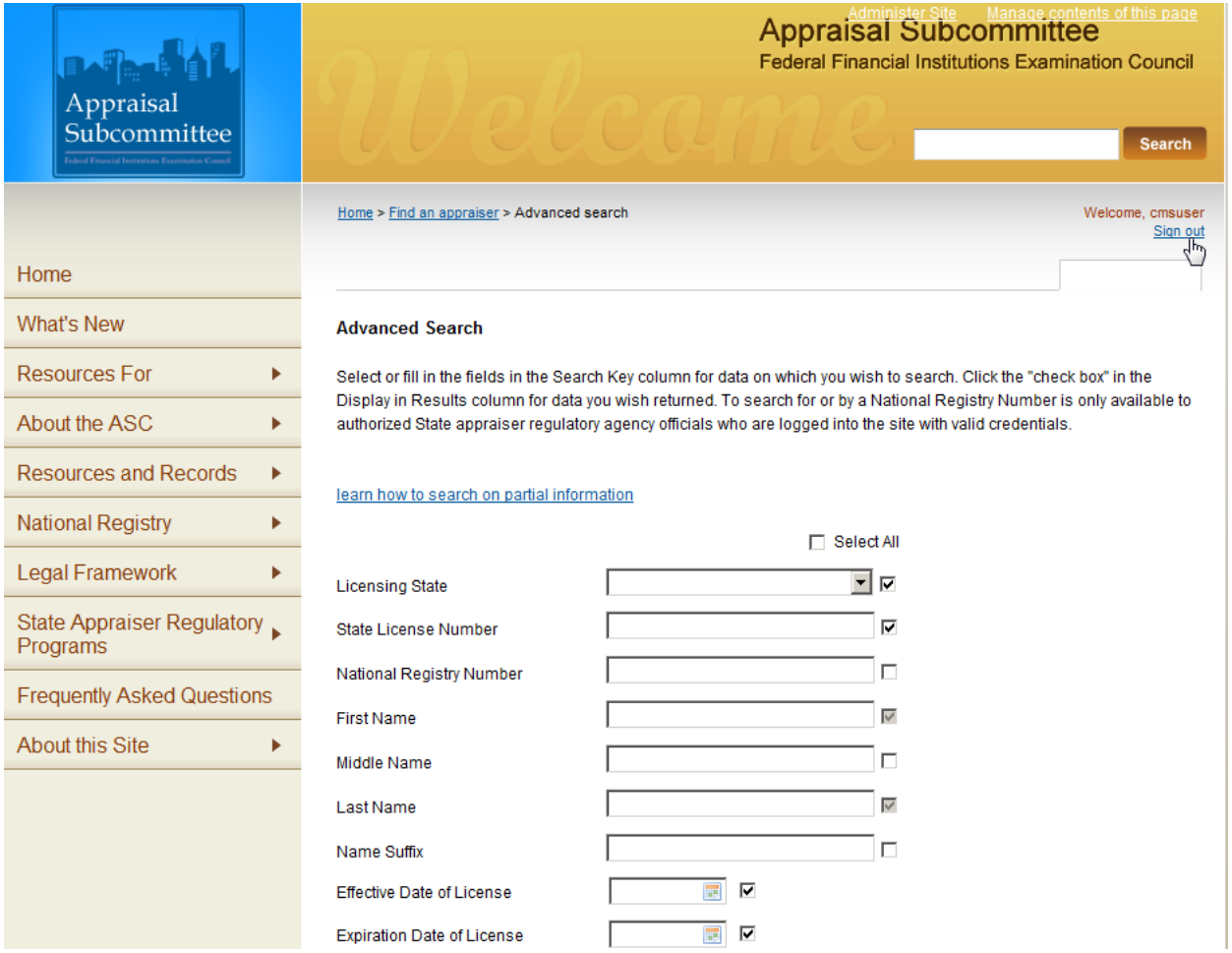
When selecting the National Registry sub-navigation tab, this will take you to **Using the National Registry** page. You will notice on the right hand section of the web page, we have provided links to search the National Registry. You have the option to perform a Quick Search which provides a link to the predefined queries, or an Advanced Search to find exact information.

“Find an Appraiser” Sub-Tab



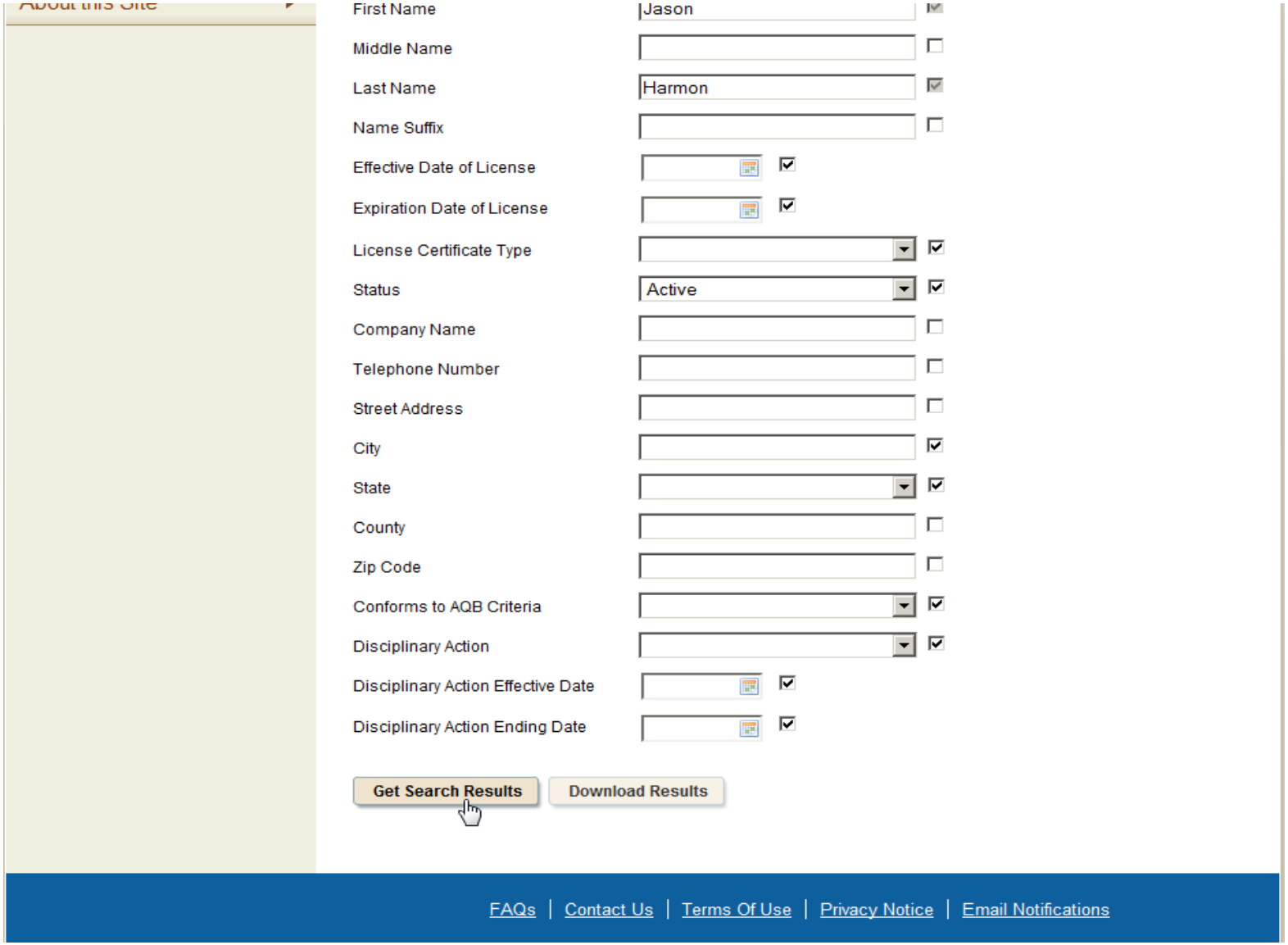
On the right side of the page are links to do a quick-search as well as an advanced search. The Advanced Search option is similar to the Custom Queries used on our previous website. It allows the user to customize a search based on the criteria entered. To perform an advanced search, click on the Advanced Search link. State Regulators can also sign in using the link in the upper right section of the page. Signing in will allow State Regulators to access secure sections of the website.

Advanced Search



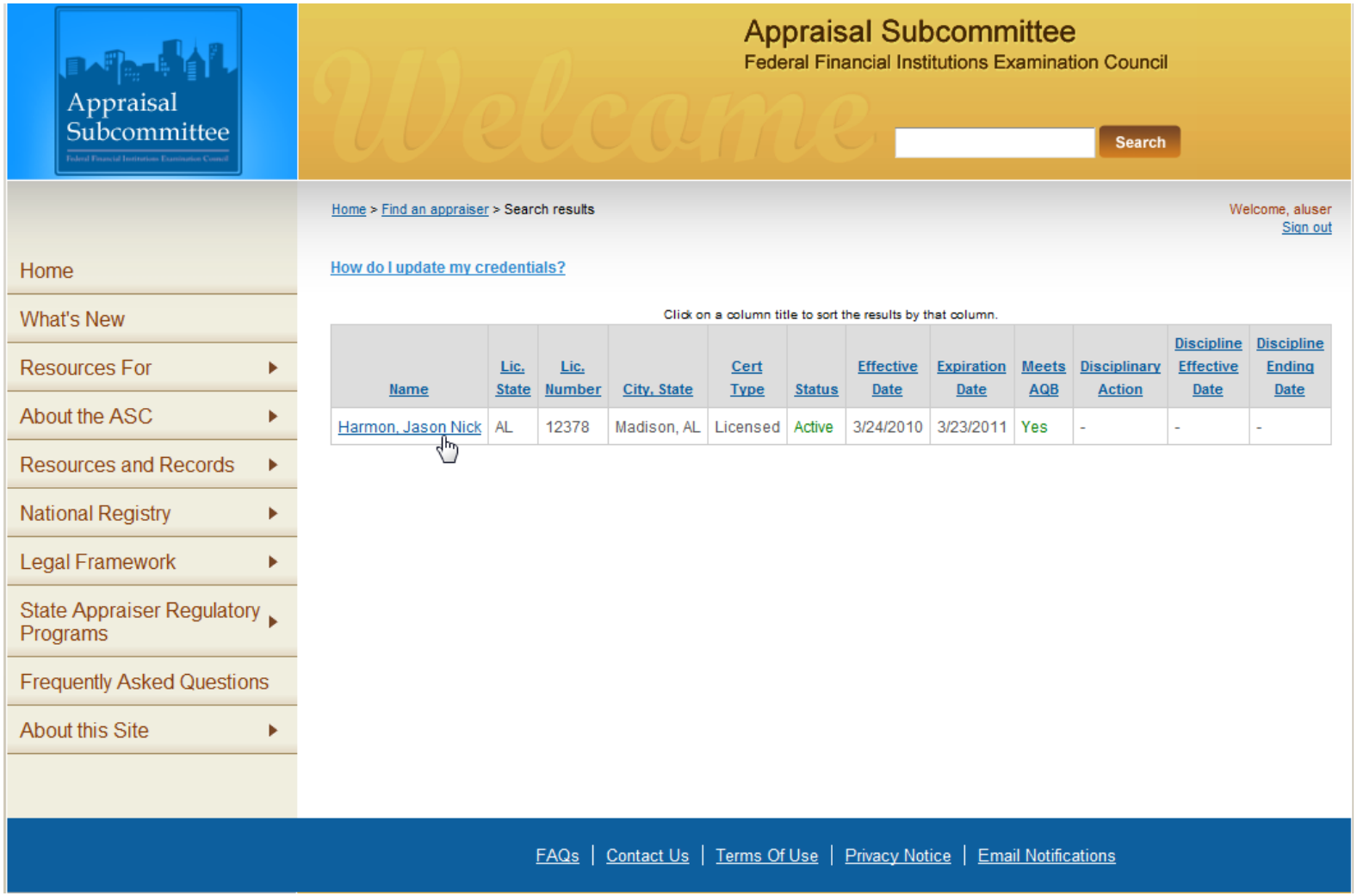
On the **Advanced Search** page, fill in the fields with data you wish to search by. Place a check mark in the "check box" to the right of the field for data you wish returned. If you want to return information from all the data columns, place a check in the Select All box. To search by the National Registry Number is only available to authorized State appraiser regulatory agency officials who are logged into the site with valid credentials.

Advanced Search Results



After you have made your selections, scroll down to the bottom of the page and select Get Search Results or Download Results.

Search Results



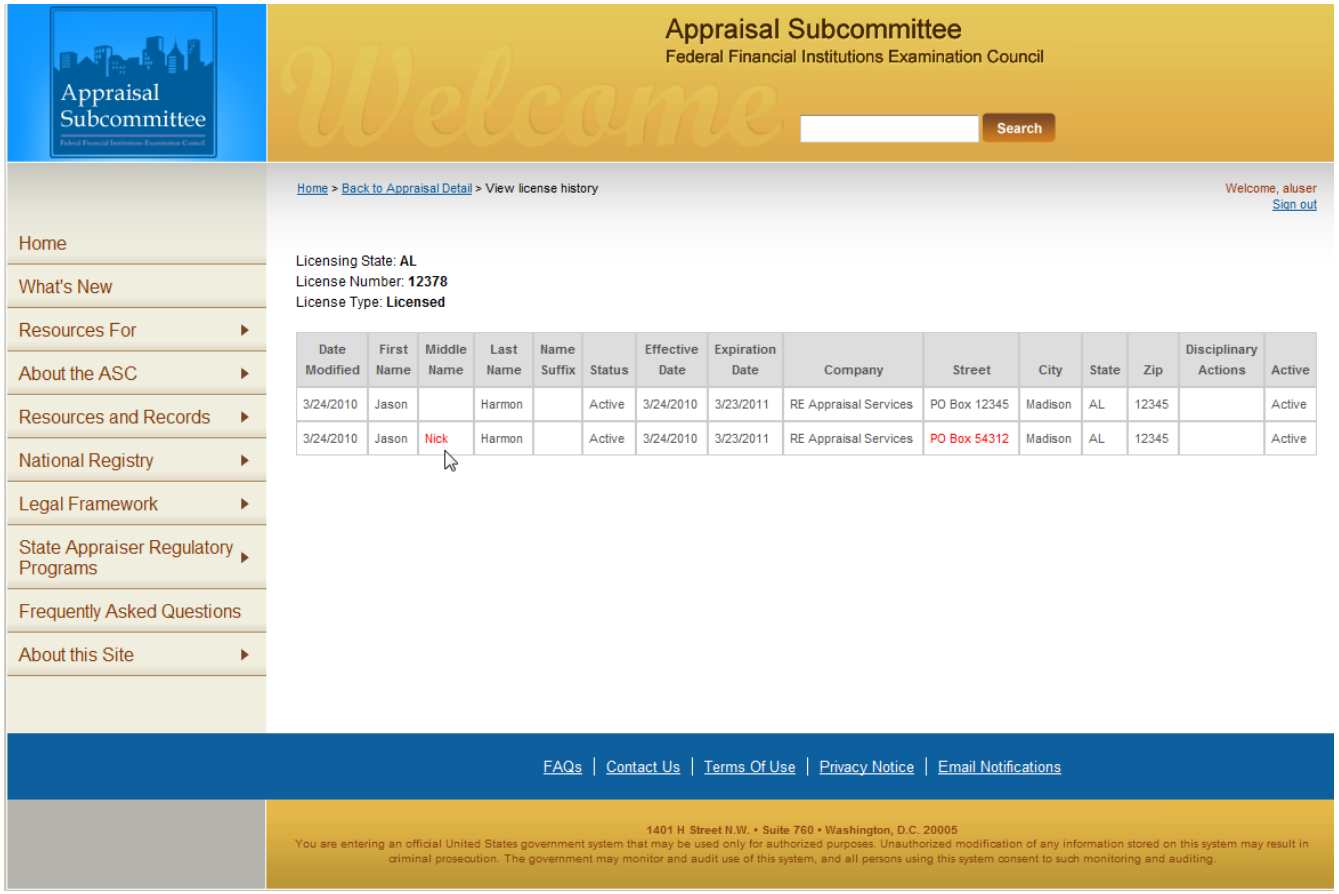
If you selected Get Search Results, the information will be displayed on your screen. You can sort the information by clicking on the field name. We have provided a link to one of the Frequently Asked Questions "How do I update my credentials?". To display the information in a printable format, click on the name of the appraiser.

National Registry Appraiser Report

On the National Registry Appraiser Report page, select the link Print appraiser report to print the appraiser's information. We have provided a link to contact the State in which the appraiser holds a credential.

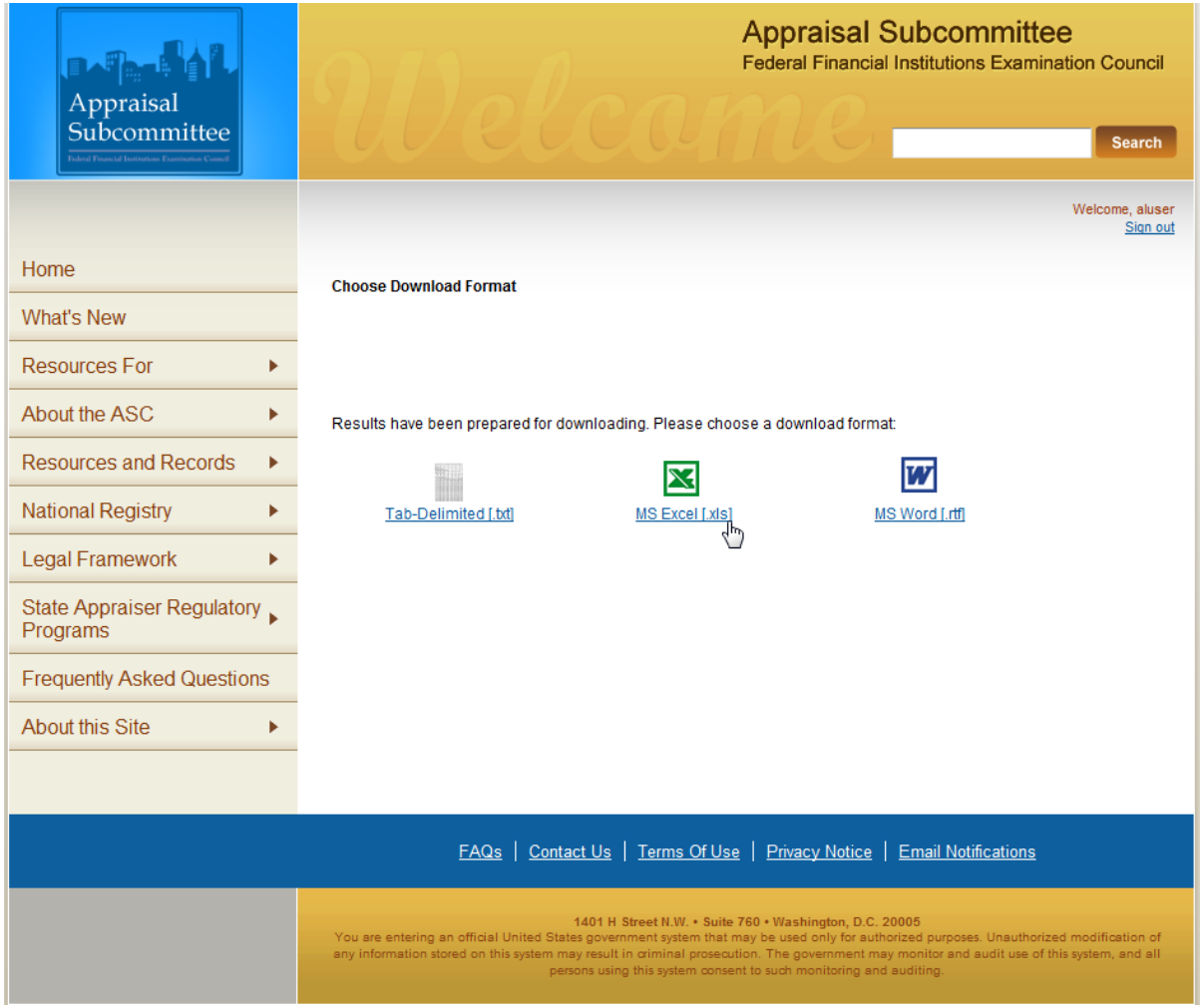
Another feature of the new website is the View License History. This feature allows to you to view a history of any changes made to an appraiser's record.

View License History



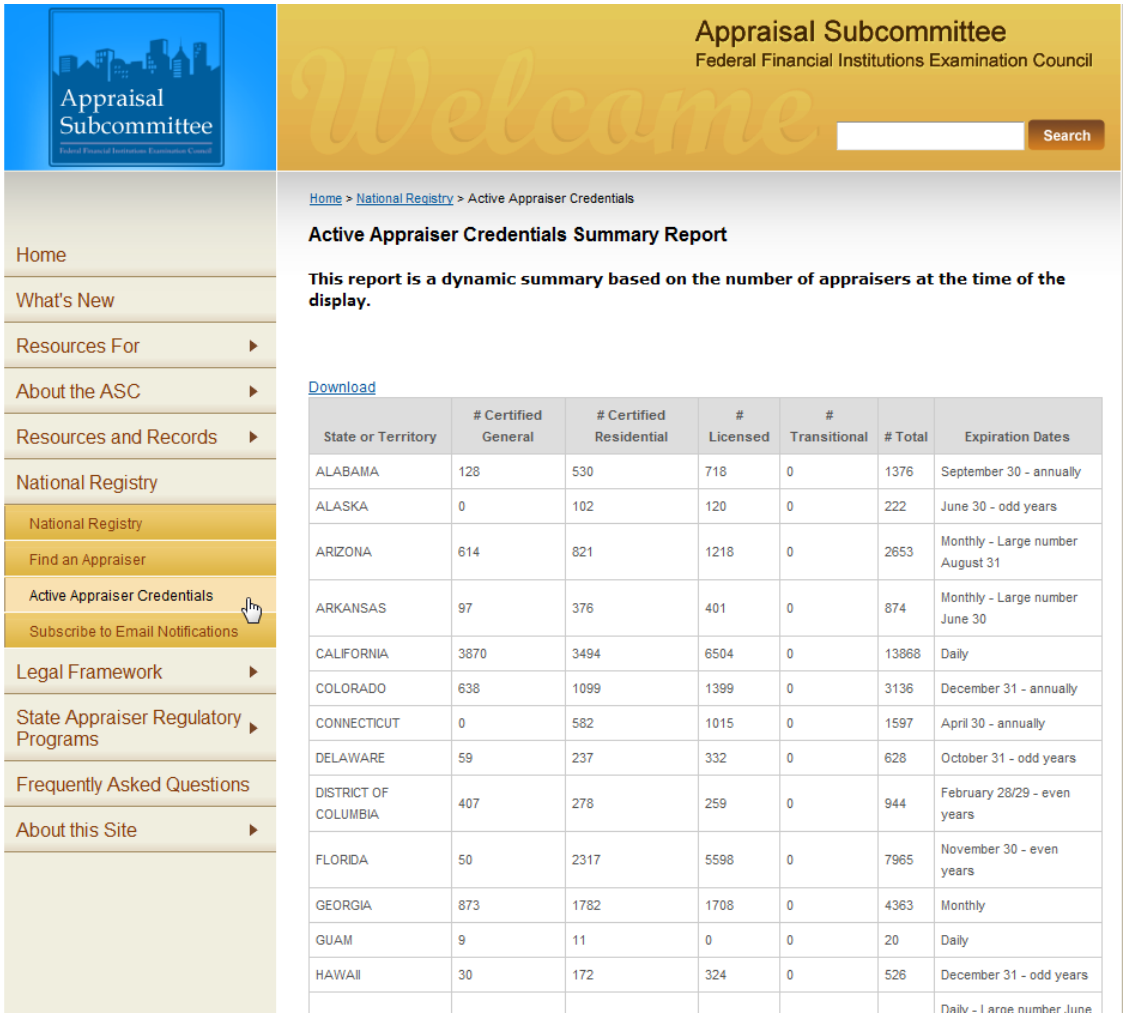
The License History maintains a history of any changes made to an appraiser's record. The changes are denoted in red with a date stamp in the left hand column as to when the change was made. Such changes as a name change, address change, status change, or disciplinary action change.

Download Results



If you selected Download Results on the Advanced Search page, you can choose the format in which you would like to download the information. Your download format options are text, Microsoft Excel, and Microsoft Word format.

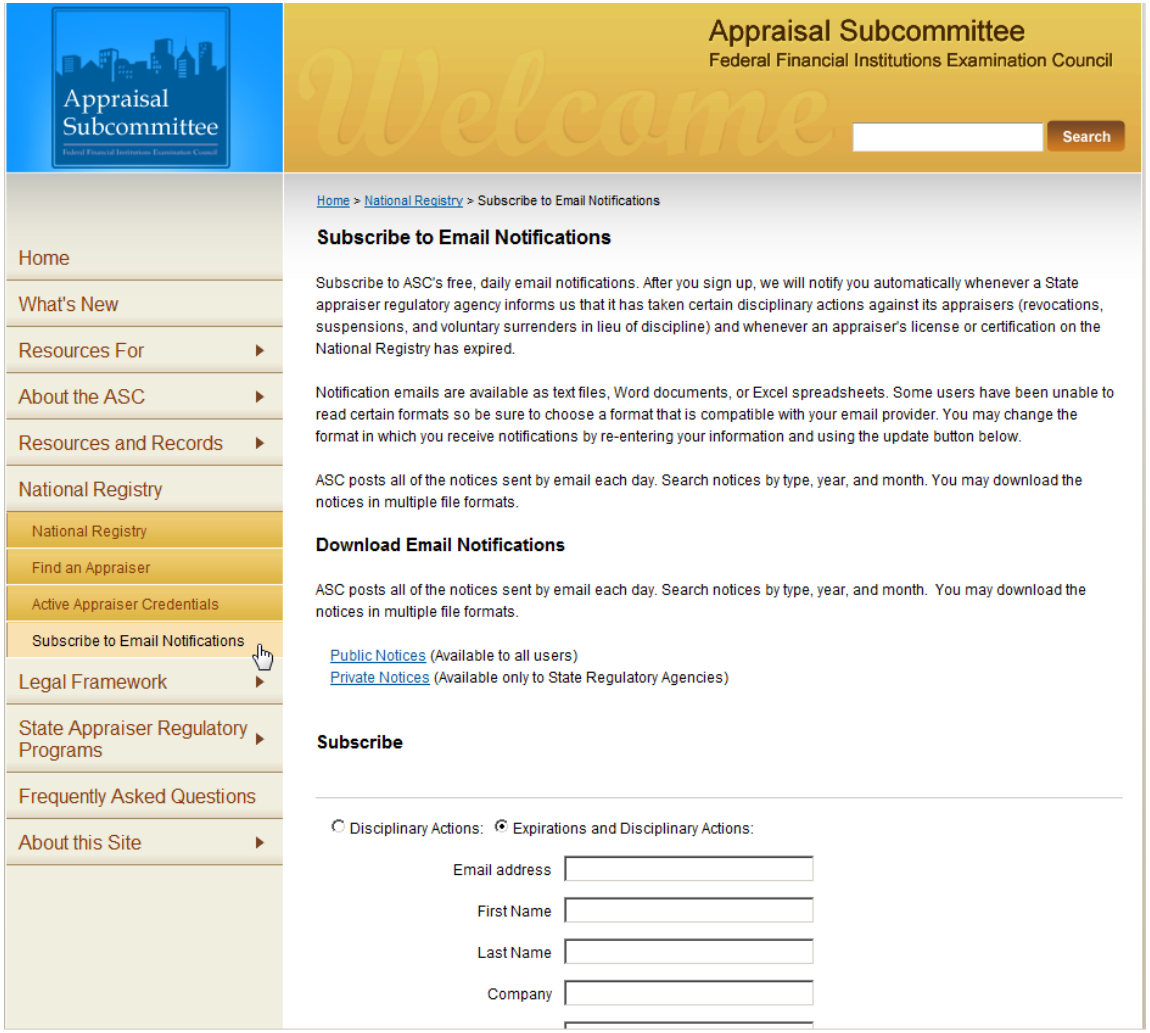
“Active Appraisers Credentials” Sub-Tab



State or Territory	# Certified General	# Certified Residential	# Licensed	# Transitional	# Total	Expiration Dates
ALABAMA	128	530	718	0	1376	September 30 - annually
ALASKA	0	102	120	0	222	June 30 - odd years
ARIZONA	614	821	1218	0	2653	Monthly - Large number August 31
ARKANSAS	97	376	401	0	874	Monthly - Large number June 30
CALIFORNIA	3870	3494	6504	0	13868	Daily
COLORADO	638	1099	1399	0	3136	December 31 - annually
CONNECTICUT	0	582	1015	0	1597	April 30 - annually
DELAWARE	59	237	332	0	628	October 31 - odd years
DISTRICT OF COLUMBIA	407	278	259	0	944	February 28/29 - even years
FLORIDA	50	2317	5598	0	7965	November 30 - even years
GEORGIA	873	1782	1708	0	4363	Monthly
GUAM	9	11	0	0	20	Daily
HAWAII	30	172	324	0	526	December 31 - odd years

Active Appraiser Credentials sub-tab shows the number of active appraiser credentials on the National Registry. This is a dynamic summary report based on the number of credentials at the time of the display listed by State and classification. **Right above the summary report is a link to Download the report in a Microsoft Excel or text format.**

“Subscribe to Email Notifications” Sub-Tab



➢Subscribe to Email Notifications sub-tab allows you to sign up for daily email notifications on certain disciplinary actions, as well as appraisers whose licenses have expired in the previous 24 hours. We also have available to public users and State Regulators previous email notifications which can be downloaded.

“Legal Framework” Tab

The next main navigational tab has the following sub- navigational tabs:

- Statutes, Rules, & Policies – This sub-tab provides links to Statutes, Rules, and Policies relative to the ASC.

- Title XI of FIRREA – This sub-tab discusses Title XI and its inception. At the bottom of the page is a link to download Title XI in pdf format.

- Operations – This sub-tab has additional sub-tabs linking to the ASC’s administrative documents.
  - ASC Rules of Operation
  - Member Appointment Letters
  - Delegations of Authority

- ASC Rules – This sub-tab contains the Rules adopted by the ASC in the Code of Federal Regulations.

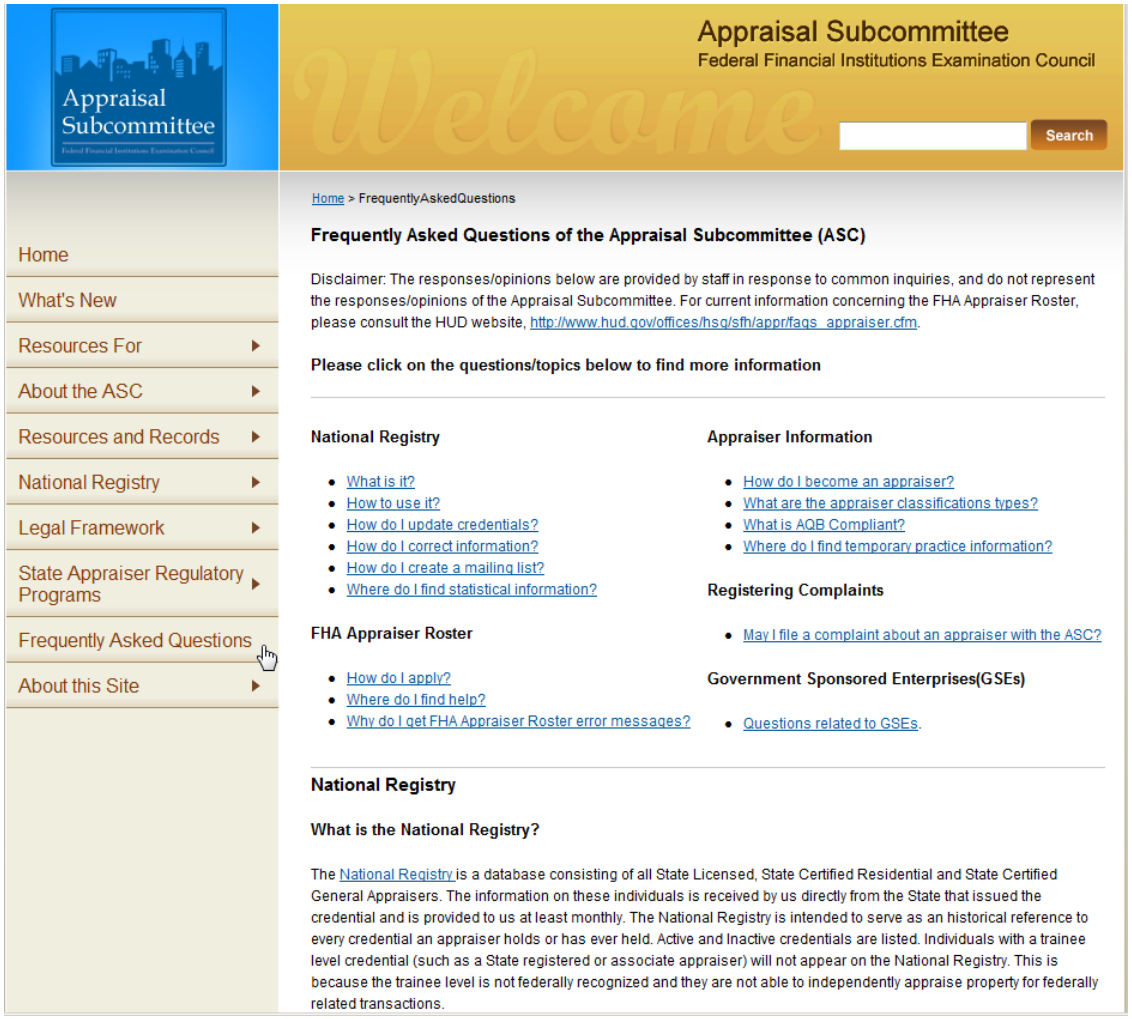
- ASC Policy Statements This sub-tab has information and links to the ASC’s current Policy Statements, as well as superseded Policy Statements.
  - ASC Policy Statements
  - Policy Statements History

“State Appraiser Regulatory Programs” Tab

The next main navigational tab has the following sub-navigational tabs:

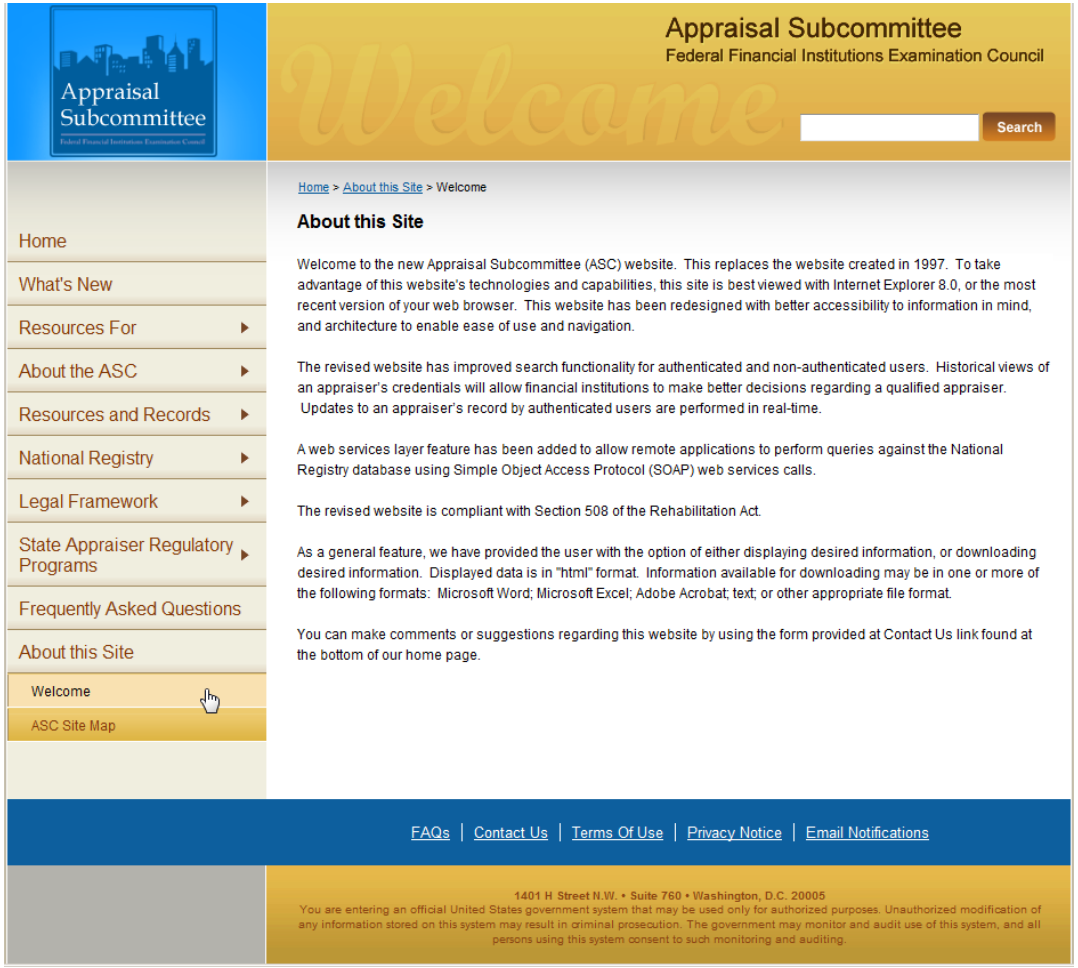
- State Compliance Reviews – This sub-tab outlines the Compliance Review Process.
- State Operations and Requirements – This sub-tab has a chart showing the State requirements for education and experience, as well as additional information.
- Temporary Practice and Reciprocity – This sub-tab provides information on temporary practice and reciprocity.
- State Compliance Review Findings – This sub-tab shows a chart of Findings from the ASC Compliance Reviews for the past year. It is updated annually.
- State Contact Information – This sub-tab shows contact information for the States. You can either click on a State or scroll down the list below the map.

“Frequently Asked Questions” Tab



The Frequently Asked Questions are responses/opinions provided by staff in response to common inquiries, and do not represent the responses/opinions of the Appraisal Subcommittee.

“About this Site” Tab



• Welcome –This sub-tab gives general information about the new ASC website.

• ASC Site Map – This sub-tab will give you a screen-shot of each of the main tabs. If you click on any of the items, it will bring you directly to that page.

Extranet Application

- The Extranet application is a web based SQL server database that replaces the current State-side software used by some States. In the past, after receiving the data file, ASC staff would validate and process the data submission file using a Microsoft Access database file. Another Microsoft Access database file was used to import the processed file into the National Registry. The Extranet application will eliminate a number of the steps involved in receiving, vetting, processing and importing data from the States into the National Registry. As a web-based SQL server database, the States are now able to input data direct to the National Registry. Data inputted by the States using the Extranet application will be in real time and will appear immediately on the National Registry rather than the following morning.

- The States who are using the State-side software will discontinue using that application. The States will send the ASC their final updates and additions, which will be uploaded to the National Registry. The States will, from that point forward, log into the Extranet application and begin updating the National Registry for their State. The States will use their current login user name and password for accessing the secured portion of the National Registry.

- The States who are currently using the State-side software will begin using the Extranet application in phases. The first phase plans to include the following States:
  - Arizona
  - Idaho
  - Mississippi
  - Kentucky
  - The second phase will include the following States:
  - Alabama
  - New Hampshire
  - Wyoming
  - North Dakota
  - The third phase will include the following States/Territories:
  - New Mexico
  - Puerto Rico
  - Virgin Islands

Simple Object Access Protocol (SOAP)

Simple Object Access Protocol (SOAP)

- The Appraisal Subcommittee is pleased to announce in conjunction with the release of the new website, the release of a new web service which will allow computer applications used by lenders, regulatory agencies, and other interested parties to automatically perform searches of the ASC National Registry and have the search results immediately available to their internal applications. This web service is built on the standard SOAP protocol, and will allow user applications built on many different platforms to integrate directly with the National Registry.

- The functionality of the web service is identical to the advanced registry search functions on the ASC website, but is designed for automated use by computer applications instead of human users.

- The ASC National Registry search web service will be available at (WEBSERVICE URL), and sample code for using it can be downloaded from (SAMPLECODE URL).